



# DECIPHERING YOUR TPOCS ERROR REPORT

16 August 2011 @ 0800 - 0900 EDT 18 August 2011 @ 1400 - 1500 EDT

From your computer or Web-enabled mobile device log into:

your name plus your Service affiliation (e.g., Army, Navy, Air Force)

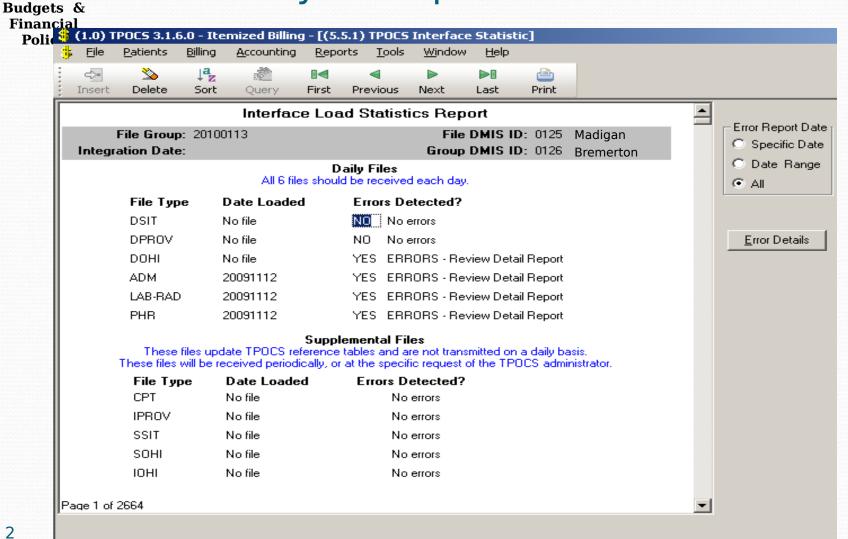
for credit from your Service.

Listen to the Webinar by audio stream through your computer or Web-enabled mobile device. To do so, it must have a sound card and speakers. Make sure the volume is up (click "start", "control panel", "sounds and audio devices" and move the volume to "high") and that the "mute" check box is not marked on your volume/horn icon. IF YOU DO NOT HAVE A SOUND CARD OR SPEAKERS OR HAVE ANY TECHNICAL PROBLEMS BEFORE OR DURING THE WEBINAR, PLEASE CONTACT US AT WEBMEETING@ALTARUM.ORG so we may assist and set you up with audio. You may submit a question or request technical assistance at anytime by typing it into the "Question" field on the left and clicking "Send."





Daily File Upload Status





**Financial** 



# Daily File Upload Status

- Policy File Group-
  - One for 'every-day' 

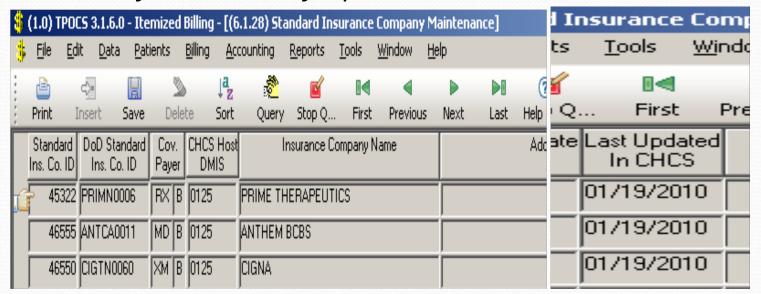
    365 Every Year
  - Daily Files-
    - DSIT || DPROV || DOHI
      - Three Daily Files for All Sites on CHCS Host
    - ADM [] LAB-RAD [] PHR
      - Three Daily Files for Your Site Only
  - Supplemental Files
    - As requested or updates from CHCS
  - Miscellaneous
    - Date Loaded- No File or Random Date
    - All Daily- "No File" and "No Errors" = Upload Error





#### **DSIT Error**

- No errors received for DSIT (for our site)
  - Need to Verify Insurance Updates from CHCS
    - Standard Insurance Company Maintenance
      - Double click 'Last Updated In CHCS'
      - May not be daily updates







#### **DPROV Error**

- No errors received for DPROV (for our site)
  - Need to Verify Provider Updates from CHCS
    - Provider Maintenance
      - Double click 'Entry Date'
      - May not be daily updates

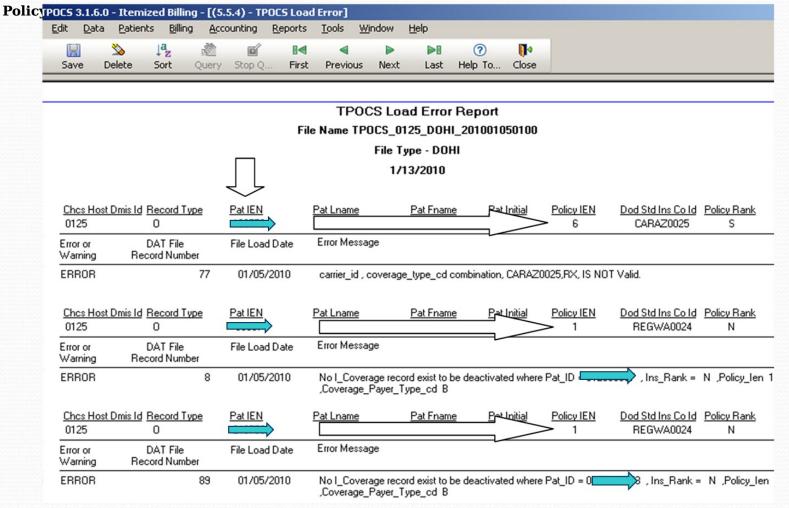
\$ (1.0) TPOCS 3.1.6.0 - Itemized Billing - [(6.1.5) Provider Maintenance]													
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Special	ty Provider Spe	cialty Descri	ption P	rovider NPI	Туре	Prov EDI I	Pin E	ntry User	Entry Source	Entry Typ	e Enti	ry Date II	nactive Date 🔺
582	STUDENT, 01	HER (NOT	MEDIC				T	PCUSER	CHCS	INSERT	01/2	1/2010 (	00/00/0000
001	FAMILY PRAC	TICE PHYSI	CIAN 1	962542365	1		T	PCUSER	CHCS	INSERT	01/2	1/2010 (	00/00/0000
000	GENERAL ME	DICAL OFFI	CER				T	PCUSER	CHCS	INSERT	01/2	1/2010	00/00/0000



Health Budgets & Financial



#### **DOHI Error**







#### **DOHI Errors**

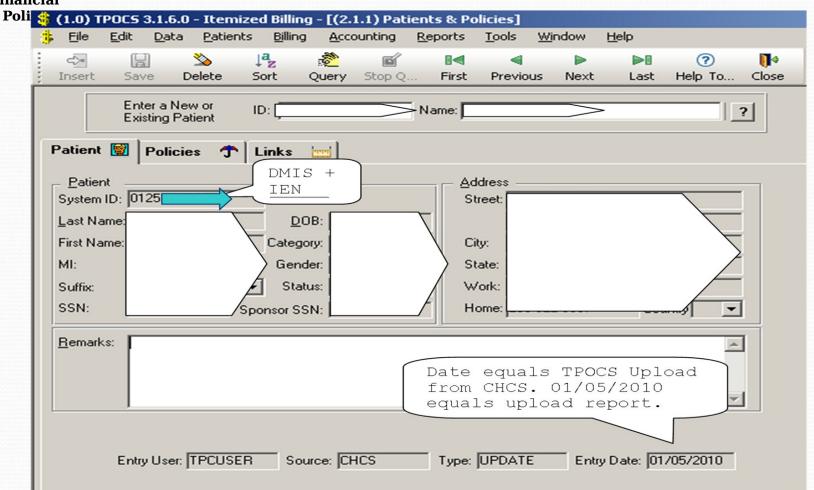
- Pull-up Patient with 'Pat IEN'
  - TPOCS- Query 'System ID' with Host DMIS ID + IEN
  - CHCS- ` + IEN ( ` is to the left of the 1)
- Policy Rank
  - 'N'- Disregard, TPOCS does not update Non-ranked
  - 'P' 'S' 'T'- Research
    - Pull-up in TPOCS and Verify it crossed-over; usually does
    - Carefully choose your HIC IDs and Type Codes
- CHCS PII
  - Update Policy and enter through all fields
  - Look for anything out of place





Health Budgets & Financial

## **DOHI Error Sample**

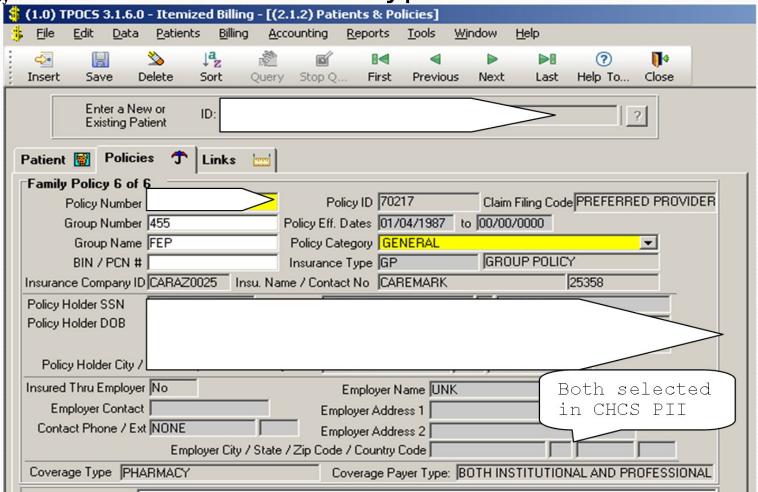






# **DOHI Error Sample**

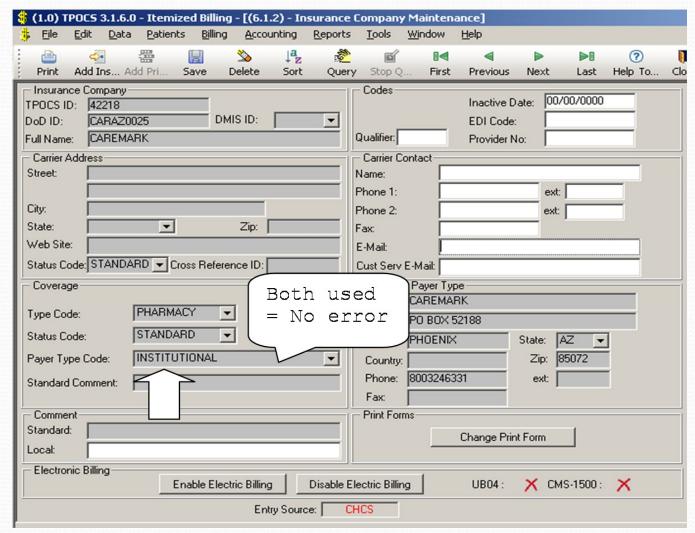
Error was due to 'type code combination'







# **DOHI Error Sample**



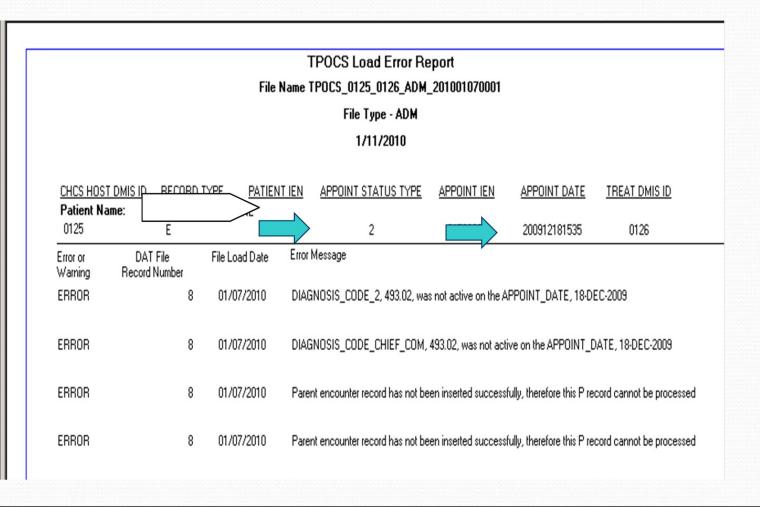


Financial Policy



#### **ADM Error**

#### Error received - Diagnosis not in ICD-9 file







#### **ADM Error Fix**

Update Diagnosis Code with Extender Code

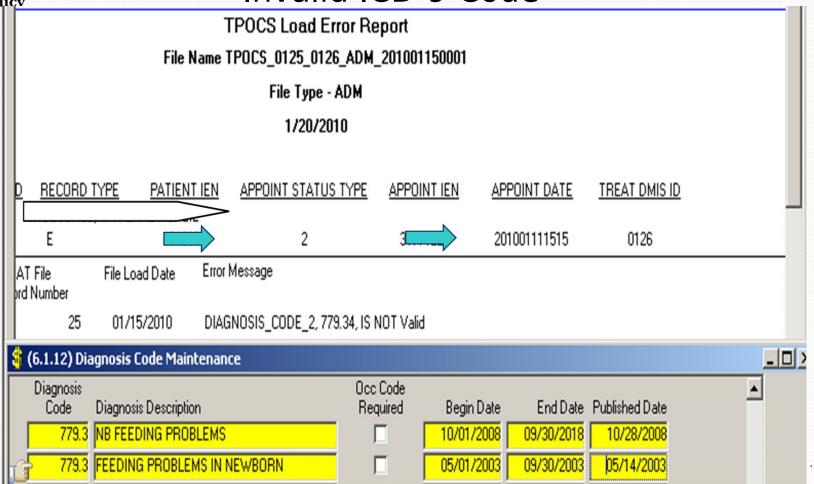
Step 1- Query 💲 (1.0) TPOCS 3.1.6.0 - Itemized Billing - [(6.1.12) Diagnosis Code Maintenance] Edit Data Patients Billing Accounting Reports Tools Help Delete Sort First Help To... Close Print Insert Query Stop Q... Previous Next Occ Code Diagnosis Diagnosis Description Begin Date End Date Published Date Code Required LIKE 493% Step 2- Choose first diagnosis for date range 493.02 EXTRINS ASTH W XACERBAT, MILD 09/30/2006 08/25/2006 10/01/2005 493.02 EXTRINS ASTH W XACERBAT, MILD 10/01/2006 10/20/2006 09/30/2007 493.02 0 EXTRINS ASTH W XACERBAT, UNSPEC 10/01/2008 09/30/2018 10/28/2008 493.021 EXTRINS ASTH W XACERBAT, MILD 10/17/2007 10/01/2007 09/30/2008 493.021 EXTRINS ASTH W XACERBAT, MILD 10/01/2008 09/30/2018 10/28/2008 Step 3- Remove extra digit and space; Save 493.02 EXTRINS ASTH W XACERBAT, MILD 09/30/2006 08/25/2006 10/01/2005 493.02 EXTRINS ASTH W XACERBAT, MILD 10/01/2006 10/20/2006 09/30/2007 493.02 EXTRINS ASTH WIXACERBAT, UNSPEC 10/01/2008 09/30/2018 10/28/2008





#### **ADM Error**

#### Invalid ICD-9 Code



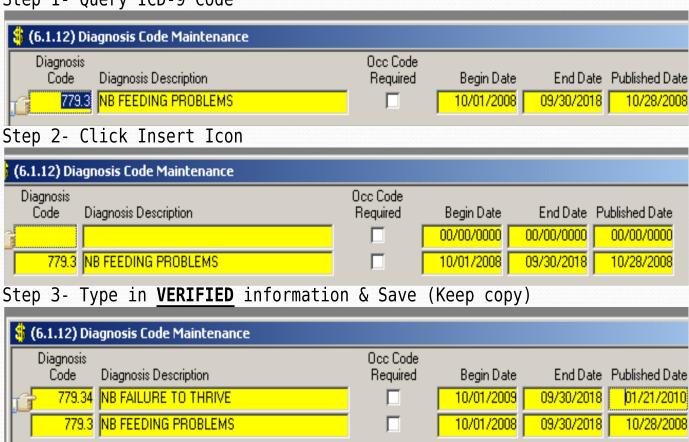




#### **ADM Error Fix**

#### Entering New Verified ICD-9 Code

Step 1- Query ICD-9 Code



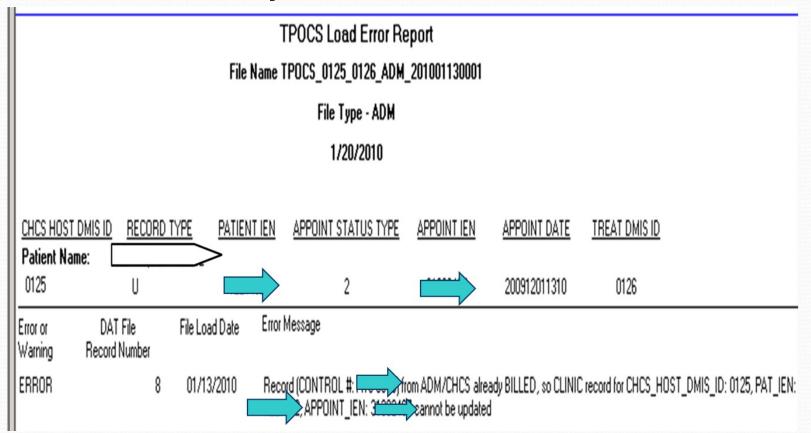




#### **ADM Error**

Policy Shows already billed

Visit already billed; crossed via CCE



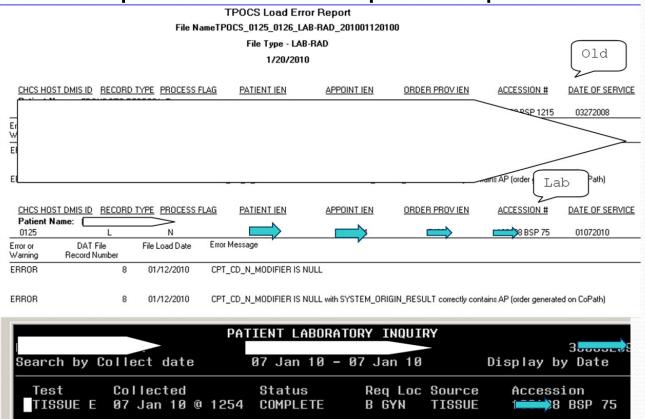


TMA Uniform Business Office

Lab-Rad Error

Budgets & Financial PolicyCo-Path Error

Pull up in CHCS Lab; print report with code





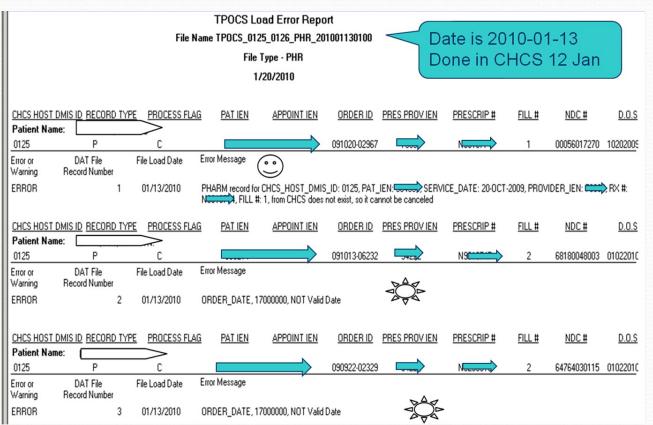
**Financial** 

**Policy** 



#### PHR Error

### Common errors after pharmacy cancels script





TMA Uniform Business Office

Health Budgets & Financial Policy

First Error- We never billed, unsure if crossed over

20 Oct 2009@0832 1 COMPLETE NAVAL HOSPITAL B TLD Remarks: <Communication With PDTS Complete> Comment 20 Oct 2009@0832 1 DISPENSED NAVAL HOSPITAL B TLD Remarks: Comments: 12 Jan \_\_\_\_\_\_ PDTS REVERSAL NAVAL HOSPITAL B RAW Remarks: <Pharmacist Consulted, Other Source: Prescription Not Filled> Comments: <Prescription Reversal Transmitted to PDTS> 12 Jan 2010@0811 1 NAVAL HOSPITAL B RAW CANCEL Remarks: Authorizing Provider: / RX NOT DISPENSED Comments: UC

Second and Third Error- Refill reversed, but came across already

02 Jan 2010@1920 2 TRANSMIT ACS ANNEX REFILL ACS Remarks: <Prescription message transmitted to PDTS for processing> Comments: Transmitted by GIS on 02 Jan 2010@1920

02 Jan 2010@1924 2 COMPLETE ACS ANNEX REFILL IB Remarks: <Communication With PDTS Complete> Comments:

12 Jan 2010@1606 2 REMOVE REFILL ACS ANNEX REFILL TLD Remarks: Refills incremented to 1 of 1
Comments: RTS

12 Jan 2010@1606 2 PDTS REVERSAL ACS ANNEX REFILL TLD Remarks: <Pharmacist Consulted, Other Source: Prescription Not Filled> Comments: Remove Refill

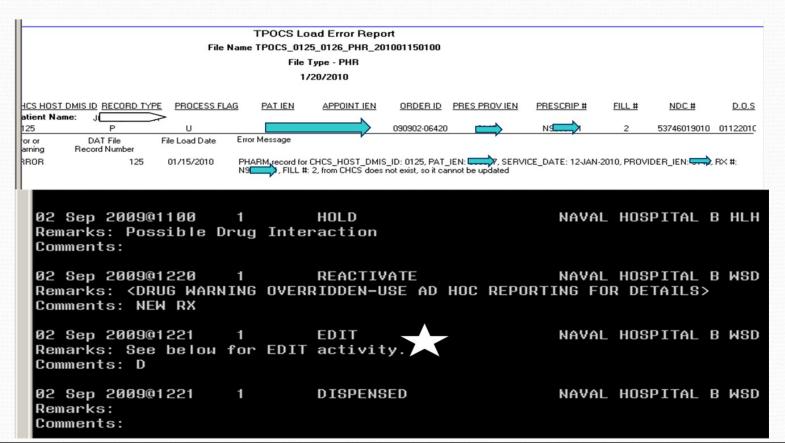
Second and Third Error- Crossed on Entry date 01-05-2010 Number Description Qty Cost Total Rev 90 4.18 0.00 250 68180048003 SIMVASTATIN 40 MG TABLET Qual: 1 Date: 01/02/2010 Days: 90 Fill no: 2 DUR/PPS Cd: Select Bills Rx resorter and ACTOS 30 MG TABLET 64764030115 90 7.94 0.00 250 Date on bill Bx NS Qual: 1 Date: 01/02/2010 Days: 90 Fill no: 2 DUR/PPS Cd: 01-02-2010





#### PHR Error

- Common error, lost revenue if not captured.
  - Usually occurs on internal scripts with an 'EDIT'.
  - Initial and refills will not cross-over into TPOCS.







# Questions?

Please contact the UBO Helpdesk if you have any questions or concerns at (703) 575-5385 or UBO.helpdesk@altarum.org.